

F R E E M A N

AUDIO VISUAL OPERATIONS STANDARD

FAST-FOLD SCREEN DRESS KITS



Setup

- ***Valance and wing bars must always be attached to the truss frame while still laying on the floor.***
- ***Use extreme caution when attaching dress kit bars to the truss frame after screen fabric has been attached to prevent damage.***
- ***Every effort must be made to keep drape panels off the floor prior to raising the screen. Wing panels may be gently placed on screen surface immediately prior to raising to keep them off the floor or from being stepped on.***
- ***When raising screen, tilt screen forward past vertical to allow valance to fall correctly. Use extreme caution if pushing the valance forward with a long bar or pipe to prevent damage to the screen fabric.***
- ***Bottom skirt must be attached only after screen has been raised and legs are locked.***
- ***Wing drapes must be secured to the bottom skirt with provided Velcro or with a small loop of gaffers tape if Velcro is worn out or doesn't reach.***
- ***If screen legs are attached at less than standard height, mask excess velour near the floor by gathering excess behind the drape so that the drape falls perfectly vertical with no blousing.***

Dismantle

- ***Ensure that dress kit hardware and bars are returned to correct flight case prior to closing.***
- ***Velour panels must always be folded correctly prior to return to case. Panels must never be balled or rolled up as this causes wrinkles and long-term damage to velour.***
 - Fold the drapes lengthwise first. This makes creases or wrinkles less noticeable.
 - To protect the drapes against stains and other damage, fold the front (velour side) always in on itself.
 - Use caution packing the dress kit on top of the other hardware to prevent rips and tears in the material.